

# BID OPENING CERTIFICATION RECORD

Date of Bid Walk: 1/27/2017

Due Date: 2/03/17

NBS #: 17-12 22,425

|                       | Address                     | PBE Amount    |               |
|-----------------------|-----------------------------|---------------|---------------|
| PUBLIC BODY ESTIMATE: | <u>405/407 Sylvania Ave</u> | <u>12,825</u> | <u>.15 +</u>  |
| PUBLIC BODY ESTIMATE: | <u>1124 Goodman Rd.</u>     | <u>6,675</u>  | <u>19,500</u> |
| PUBLIC BODY ESTIMATE: | _____                       | _____         | <u>.15 -</u>  |
| PUBLIC BODY ESTIMATE: | _____                       | _____         | <u>16,575</u> |
| PUBLIC BODY ESTIMATE: | _____                       | _____         |               |
| PUBLIC BODY ESTIMATE: | _____                       | _____         |               |

## BIDDERS

|     | Address:                | <u>Schultz</u> | <u>Ebanks</u> | <u>JASPER</u> | <u>EASTERN ENV.</u> |
|-----|-------------------------|----------------|---------------|---------------|---------------------|
| 1.  | _____                   | _____          | _____         | _____         | _____               |
| 2.  | <u>405/407 Sylvania</u> | <u>13,980</u>  | <u>—</u>      | <u>—</u>      | <u>11,575</u>       |
| 3.  | _____                   | _____          | _____         | _____         | _____               |
| 4.  | <u>1124 Goodman Rd.</u> | <u>7,180</u>   | <u>—</u>      | <u>—</u>      | <u>2,000</u>        |
| 5.  | _____                   | _____          | _____         | _____         | _____               |
| 6.  | <u>TOTAL</u>            | <u>21,160</u>  | _____         | _____         | <u>20,575</u>       |
| 7.  | _____                   | _____          | _____         | _____         | _____               |
| 8.  | _____                   | _____          | _____         | _____         | _____               |
| 9.  | _____                   | _____          | _____         | _____         | _____               |
| 10. | _____                   | _____          | _____         | _____         | _____               |

20,575  
2-3-17.

This is to certify that bids for the job identified above were publicly opened and read aloud in the Neighborhood & Business Services Office located at 600 E. Trade Street, Charlotte, NC

Bids Opened By: E. J. J.

Bids Recorded By: C. H. H.

Witnessed By: \_\_\_\_\_

Date: 2/3/17

Note: Responsive bids are those which fall within a range of 15% above and 15% below the public body cost estimate. As a general rule, the lowest responsive bid is recommended to the property owner for consideration.



## Batched Bid Submission

### Company Acknowledgement:

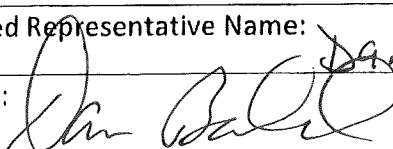
The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed to the property's listed below to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:


All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

| Address  | Bid walk date | Addendum date | Total     |
|--|---------------|---------------|-----------|
| 1124 Goodman Rd.   | 1-27-17       | N/A           | 9,000.00  |
| 405/407 1/2 Sylvania Ave.  | 1-27-17       | 1-27-17       | 11,575.00 |
|  |               |               |           |
| Grand total Bid: 20,575.00   |               |               |           |
| Written Grand Total Bid: Twenty Thousand Five Hundred Seventy Five — |               |               |           |

Company shall enter dates below based on their capacity, when they can start and finish the projects above. Project start date shall be no sooner than January 23, 2017.  
(Contractors will be held accountable for these dates.)

|                          |         |
|--------------------------|---------|
| Project start date:      | 3-6-17  |
| Project Completion Date: | 3-17-17 |

|  |                             |
|--|-----------------------------|
| Please Print and Sign:   |                             |
| Company Name/Firm:   | Eastern Environmental, Inc. |
| Authorized Representative Name:  | Dan Broadhead               |
| Signature:  | Date: 2-3-17                |





**SAFE HOME**  
**CITY OF CHARLOTTE**  
NEIGHBORHOOD & BUSINESS SERVICES

above due date and time.

**Company Acknowledgement:**

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 405 / 407 Sylvania Ave. to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

**All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:**

Eleven Thousand Five Hundred Seventy Five Dollars (\$11,575.00)  
Written total

Specs Dated: 01/18/17 Number of Pages: 7

Addenda # 1 Dated: 1-27-17 Number of Pages: 1

Addenda # 2 Dated: Number of Pages:

**Project Schedule:** Minimum Start Date - March 6, 2017

**Completion Deadline:** March 17, 2017

**Please Print and Sign:**

Company Name/Firm:

Eastern Environmental, Inc.

Authorized Representative Name:

Dan Broadhead

Signature:

[Signature]

Date:

2-3-17



**SAFE HOME**  
**CITY OF CHARLOTTE**  
NEIGHBORHOOD & BUSINESS SERVICES

**Requirements For Bidders**

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

- 1) Is a licensed general contractor in the State of North Carolina;
- 2) Has an Renovate, Repair & Paint Certification (<http://www2.epa.gov/lead/renovation-repair-and-painting-program>);
- 3) Is not listed on a local, state or federal debarment list;
- 4) Carries an appropriate amounts of insurance;
- 5) Can provide references verifying the contractor has completed work of a similar scope in a good workmanship like manner or successfully completed prior work for the Safe Home program. Referenced work must have been completed in one year or less from date of this invitation to bid.

A responsive bidder must:

- 1) Submit all requested documentation on time;
- 2) Meet the above requirements for responsibility at the time of bid submittal;
- 3) Have the capacity to meet the required schedule for the project.
- 4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

Charles Hitsman  
Rehabilitation Specialist  
City of Charlotte  
Neighborhood and Business Services  
600 E. Trade St.  
Charlotte, NC 29202  
PH: (704) 336 3495  
Fax: (704) 336-3489



## **Instructions to Bidders**

### **Explanations to Bidders**

Any explanation desired by a Contractor regarding the meaning or interpretation of the advertisement for bids, drawings, specifications, etc., must be requested in writing to the Rehabilitation Specialist with sufficient time allowed for a reply to each Contractor before the submission of their bids. Any interpretation made will be in the form of an addendum to the invitation for bids, drawings, specifications, etc., and will be furnished to all prospective Contractors. The Contractor must acknowledge any revision to the bid documents in the space provided on the bid form and it must be submitted with their bid package.

### **Preparation of Bids**

Bids shall be submitted on the forms furnished, or copies thereof, and must be manually signed. If erasures or other changes appear on the forms, the person signing the bids must initial each erasure or change

- The Contractor's Bid Proposal must be properly executed and submitted on the form provided. Bids by Contractors must be received by the Rehabilitation Specialist at the time and place specified on the "Invitation to Bid"
- No bid will be considered unless all individual work items on the Bid Form including any addendums are priced. The sum of all work items must equal to the Total Bid Amount.
- Unless called for, alternate bids will not be considered
- Modification of bids already submitted will be considered if received at the office designated in the invitation for bids by the time set for opening of bids

### **Submittal of Bids**

- Sealed bids will be submitted to the Safe Home Program Office as directed in the invitation to bid prior to or at the appointed bid opening time
- Bid will be time stamped on the date of delivery
- Each bid must be submitted in a sealed envelope bearing on the outside the name of the Contractor, the name of the project for which the bid is submitted, and the date and time of the bid opening
- All bids submitted must be typed or written in ink and signed by the Contractor's designated representative



***SAFE HOME***  
**CITY OF CHARLOTTE**  
NEIGHBORHOOD & BUSINESS SERVICES

- Failure to include all forms may result in rejection of a bid
- Required Bid Package Forms:
  - Scope of Work
  - Addenda Acknowledgement
  - Itemized Work Sheet
  - Subcontractor Certifications (if applicable)

NEIGHBORHOOD & BUSINESS  
SERVICES

<http://housing.charlottenc.gov> | 600 E. Trade Street | Charlotte, NC

Address  
Date

Internal COST ESTIMATE  
405 / 407 Sylvania Ave.  
ADDENDUM 1/27/2017

COST

| Item # | Feature   | Method  | Number | Unit | Cost Per Unit |
|--------|---|---|--------|------|---------------|
| 1      | Unit 405 & 407 Side A - Side D<br>White wood Window casings,<br>headers, sills, sashes, wells and<br>lintels EXCEPT windows A1,A2,D8<br>& D9 ( outside of Room 8 ) &<br>Window Set D1 ( outside Room 10 ) | Make smooth & operable, scrape loose paint & re-paint                             |        |      | 6,800.00      |
| 2      | Side B - Side D ( outside Room 8 )<br>white wood walls, corner boards,<br>trim boards, ceiling support<br>columns and ceiling support beams   | Scrape loose paint & re-paint   |        |      | 925.00        |
| 3      | Door A2 ( to Room 1 ) white &<br>green/blue wood door,<br>casings,header,jambs,stops &<br>lintek & gray wood threshold.   | Make smooth & operable, scrape loose paint & re-paint                             |        |      | 400.00        |
| 4      | Unit 405 Side A,B & C , INTERIOR<br>white wood window sashes & wells  | Make smooth & operable, scrape loose paint & re-paint                             |        |      | 800.00        |
| 5      | Unit 405 Bath Room 3 Side A -<br>Side D & ceiling , beige plaster<br>walls & white plaster ceiling  | Scrape loose paint & re-paint   |        |      | 300.00        |
| 6      | Unit 405 Bath Room 3 Door A1 &<br>C1 white wood doors   | Make smooth & operable, scrape loose paint & re-paint                             |        |      | 350.00        |
| 7      | Unit 405 Bath Room 3 INTERIOR<br>Window B1  | Make smooth & operable, scrape loose paint & re-paint                             |        |      | 50.00         |
| 8      | Unit 405 Room 6 Mud Room Side<br>A - Side D light green & gray wood<br>walls,baseboards & trim & white<br>wood ceiling, crown moldings,<br>ceiling support beams & ceiling<br>support columns             | Scrape loose paint & re-paint   |        |      | 300.00        |
| 9      | Unit 405 Room 6 Mud Room Side<br>A - Side D INTERIOR white wood<br>window casings, headers,<br>frames,sills,sashes and wells &<br>metal lintels   | Scrape loose paint & re-paint   |        |      | 100.00        |
| 10     | Unit 405 Room 6 Mud Room Door<br>A1 white wood door, casings,<br>header, jambs & stops  | Make smooth & operable, scrape loose paint & re-paint                             |        |      | 300.00        |
| 11     | Unit 407 Room 10 Mud Room Side<br>A - Side D white wood ceilings,<br>crown moldings, ceiling support<br>beams and trim boards including<br>inside closet which was blocked                                | Scrape loose paint & re-paint   |        |      | 500.00        |
| 12     | Unit 407 Room 10 Window A1 ( inside closet ) white wood window casings, headers, frames, sills, sashes & wells & metal lintel   | "Window found to be covered over inside closet" .....NO WORK TO BE PERFORMED..... |        |      | 0             |
| 13     | Unit 407 Room 10 Mud Room Door A1 white wood door, casings, header, jambs, stops & lintel   | Make smooth & operable, scrape loose paint & re-paint                             |        |      | 300.00        |
| 14     | Unit 407 Room 13 Bath Side A - Side D & ceiling , beige plaster walls & ceiling   | Scrape loose paint & re-paint   |        |      | 250.00        |
| 15     | Waste Disposal  |   |        |      | 200.00        |
|        |   |   |        |      |               |
|        |   |   |        |      |               |

Total Cost Estimate

11,575.00



# ROY CONSULTING

## GROUP CORPORATION

Providing integrated environmental and geotechnical solutions

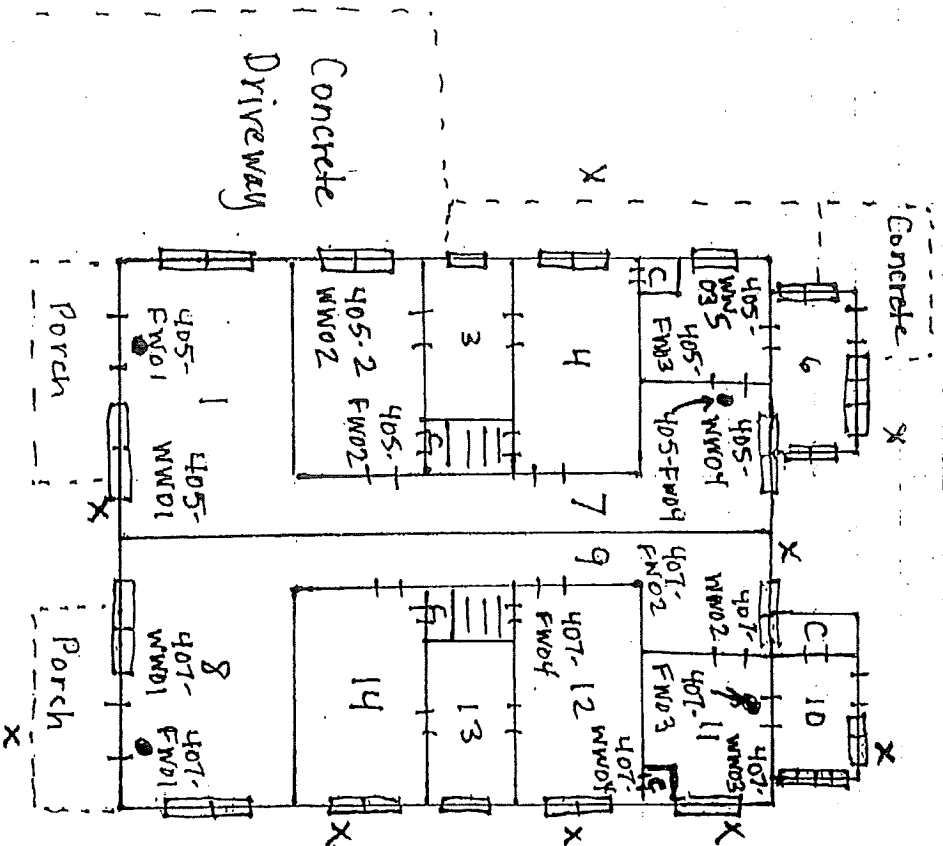
405 & 407 Sylvania Avenue

Charlotte, NC 28206

SIDE C

SIDE B

SIDE D



### Legend

□ = Window  
+ = Door

X = Soil Sample Location

SIDE A

NOT TO SCALE





**SAFE HOME**  
**CITY OF CHARLOTTE**  
NEIGHBORHOOD & BUSINESS SERVICES

above due date and time.

|   |                               |
|---|-------------------------------|
| <b>Company Acknowledgement:</b>   |                               |
| The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at <u>1124 Goodman Rd.</u> to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money: |                               |
| <b>All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:</b>   |                               |
| <u>Nine Thousand</u>  | Dollars (\$ <u>9,000.00</u> ) |
| Written total   |                               |
| Specs Dated: 01/18/17   | Number of Pages: 7            |
| Addenda # 1 Dated:  | Number of Pages:              |
| Addenda # 2 Dated:  | Number of Pages:              |
| <b>Project Schedule: Minimum Start Date - March 6, 2017</b>   |                               |
| <b>Completion Deadline: March 17, 2017</b>  |                               |

|                                 |                                    |
|---------------------------------|------------------------------------|
| <b>Please Print and Sign:</b>   |                                    |
| Company Name/Firm:              | <u>Eastern Environmental, Inc.</u> |
| Authorized Representative Name: | <u>Dan Broadhead</u>               |
| Signature: <u>[Signature]</u>   | Date: <u>2-3-17</u>                |

DN



**SAFE HOME**  
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G:\SELECTIVE REHAB TEAM\forms\bid forms and documents\Invitation to bid WARREN



***SAFE HOME***  
**CITY OF CHARLOTTE**  
NEIGHBORHOOD & BUSINESS SERVICES

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  - Itemized Work Sheet
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NEIGHBORHOOD & BUSINESS  
SERVICES

<http://housing.charlottenc.gov> | 600 E. Trade Street | Charlotte, NC

Contractor COST ESTIMATE  
1124 Goodman Rd.

Address

Date

18-Jan-17

COST

| Item # | Feature   | Method   |  | Number | Cost Per Unit |          |
|--------|---|--|--|--------|---------------|----------|
| 1      | Side A thru Side D White wood fascias, soffits, crown moldings and trim boards  | Scrape loose paint and re-paint  |  | 1      | 2,100.00      | 2,100.00 |
| 2      | Side A, B, & D white wood upper walls, attic vents and frames   | Scrape loose paint and re-paint  |  | 1      | 1,300.00      | 1,300.00 |
| 3      | Side A thru Side D Windows white wood window casings, headers, sills, sashes and wells EXCEPT Window A3 & Window A4 ( outside Room 1 )          | Replace wood window with DH Vinyl Clad replacement window and trim exposed wood in vinyl or aluminum |  | 1      | 3,800.00      | 3,800.00 |
| 4      | Side A Right Entry yellow, blue and white wood entry ceiling, crown moldings, ceiling support beams and trim boards.                            | Scrape loose paint and re-paint  |  | 1      | 800.00        | 800.00   |
| 5      | Side A Middle/Main Entry yellow, blue & white wood entry ceiling, crown moldings, ceiling support beams, trim boards and ceiling support column | Scrape loose paint and re-paint  |  | 1      | 800.00        | 800.00   |
| 6      | Waste Disposal  |  |  | 1      | 200.00        | 200.00   |

**Total Cost Estimate**

**\$ 9,000.00**

LEAD ABATEMENT SCOPE OF WORK  
& INSTRUCTIONS TO BIDDERS

Address

1124 Goodman Rd.

18-Jan-17

Complete the following scope of work:

| Item # | Feature                       | Method                    | Number | Cost P. | COST     |
|--------|-------------------------------|---------------------------|--------|---------|----------|
| 1      | Side A- Side D wood           | Scrape & re-paint         |        |         | 2,100.00 |
| 2      | Side A, B & D wood            | Scrape & re-paint         |        |         | 1,300.00 |
| 3      | Side A -Side D Windows        | Replace ( see exceptions) |        |         | 3,800.00 |
| 4      | Side A Right Entry wood       | Scrape & re-paint         |        |         | 800.00   |
| 5      | Side A Middle/Main Entry wood | Scrape & re-paint         |        |         | 800.00   |
| 6      | Waste Disposal                |                           |        |         | 200.00   |
| Total  |                               |                           |        |         | 9,000.00 |

Contractors may submit an occupant protection plan on the form provided.

- 1 Complete all interior work in a unit in a single day.
- 2 Allow for replacement of 50 board feet of rotted wood.
- 3 Unless otherwise noted any window or door removal and replacement
- 4 Includes frame and trim on both sides.  
In lieu of complete removal, window frames may be enclosed with vinyl on
- 5 exterior in accordance with all project manual requirements
- 6 Contact Jim Roy to conduct inspections prior to repainting or other putback and after vinyl siding installation.  
Windows being placed in a bathroom need to be tempered glass.

Total Bid

Acknowledgement of Addenda (if any):

| Addendum# | Date |
|-----------|------|
|           |      |
|           |      |
|           |      |

The undersigned contractor agrees to perform the scope of work for the indicated fee in accordance with applicable regulations and the project manual. The undersigned also certifies that the work will be completed within 60 days of award.

Signature of authorized contractor representative

Contractor Submitting Bid:

Address:

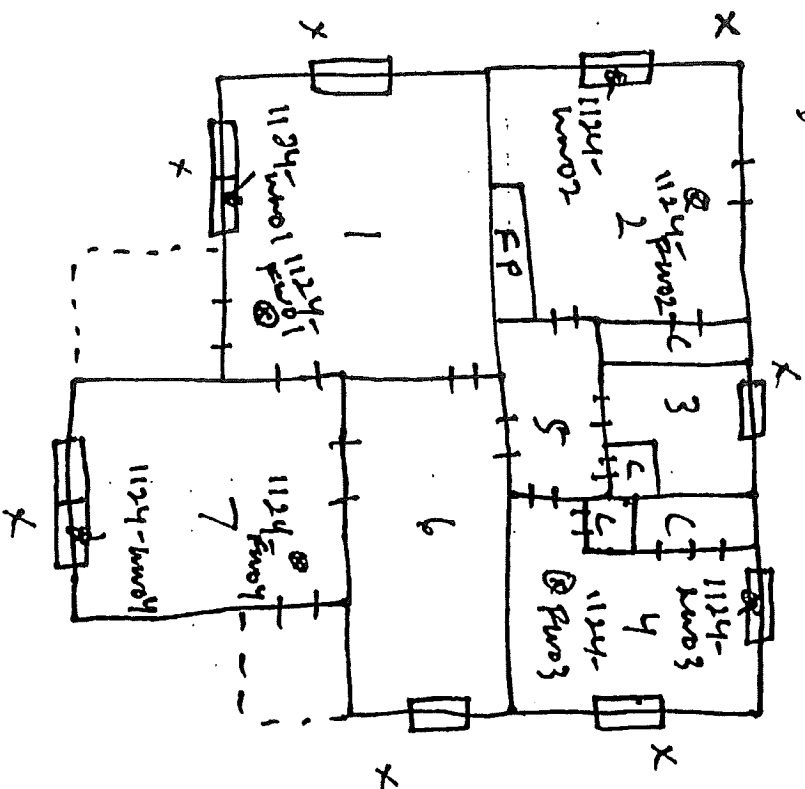
Phone:

SIDE C




DELN

SIDE B

SIDE D



**Legend**

-  = Window
-  = Door
-  = Soil Sample Location

SIDE A

NOT TO SCALE